

Board of Trustees Regular Session Wednesday, June 20, 2018

Present: Traci Black, Brent Gardner, Vicki Matsumori, Drew Pearson,

Pepper Pehrson, Nick Skene

Excused:

Others: Kim Fong; Library Director, Traci Sutherland; Library Staff

1. Call to Order: President Black called the meeting to order at 6:30 p.m. and welcomed everyone.

2. Approval of Minutes

2.1 May 2018

The minutes of the May 2018 meeting were approved as written on a motion made by Vicki Matsumori and seconded by Pepper Pehrson. Voting was unanimous in favor.

3. Public Comment

None

4. Financial Report

91% of the financial year has lapsed. Spending is on track, with the possibility that there will be a small amount of money remaining. Any money left over will go into the Library's reserve fund. Board members asked about accounts that were showing as overspent. Director Fong said that the City Finance Director prefers that accounts that have an overage are left that way so that it is easier to see what adjustments need to be made when planning the next budget.

Brent Gardner made a motion to receive and file the finance reports, seconded by Drew Pearson. Voting was unanimous in favor.

5. Board Reports

President Black reported that she has communicated with the Murray Journal. They are not interested in having a Library feature in the newspaper at this time. They would rather have the Library pay for a space in the paper.

6. Director's Report

Director Fong discussed the upcoming neighborhood meetings that will be held in each district to discuss the tax increase. Library Board members are encouraged to attend the meeting held in their district. Also, in attendance will be the City Council representatives and Danyce Steck, Murray City Finance Director.

Director Fong reviewed the certified tax rate from some of the local library systems. All those tax rates are significantly higher than our tax rate. The last tax increase was twelve years ago.

Board members discussed some of the questions they anticipate they may get about the increase for the Library.

August 14 will be the Truth in Taxation hearing, 6:30 p.m. at City Hall.

7. Old Business

7.1 Budget Process Update

Director Fong told Board members that the City Council has already approved the budget reflecting an anticipated \$250,000 in operational costs, and \$550,000 toward the building fund.

7.2 Friends Meeting Review

President Black updated Board members about the most recent Friends of the Library meeting. The Friends have awarded a \$1000 scholarship to a Murray High student. They are sponsoring Summer Reading again this year.

8. New Business

8.1 Code of Conduct Review

Director Fong distributed a copy of the Code of Conduct with some new language in the policy about harassment. This language was added by the City Attorney. Board members asked about training staff members have received in dealing with harassment. Brent Gardner made a motion to approve the Code of Conduct as written including the new additional paragraph about harassment. Vicki Matsumori seconded the motion, and voting was unanimous in favor.

8.2 Group Photo

A group photo of Board members was taken for the upcoming Boards and Commissions Banquet.

9. Adjournment

President Black said she would accept a motion to adjourn. Drew Pearson so moved, seconded by Pepper Pehrson. Voting was unanimous in favor and the meeting was adjourned at 7:20 p.m.